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UL Verified Healthy Building for New Construction: Option 3 Indoor Air and Water

Overview of Verification Process

1. Following registration, begin assembling required policies and attestation forms. Once prepared, submit to UL Solutions.
2. Approximately 3-4 weeks before construction completion, contact UL Solutions to schedule on-site inspection. **The inspection should be scheduled within 14 days of occupancy.**
3. Following the inspection, UL Solutions will provide a brief report of the inspection results and a report card outlining any action items that need to be addressed in order to meet the requirements of the verification mark.
4. Complete any identified action items and return report card with narratives to UL Solutions.
5. Once UL Solutions has completed their review of all submitted documents and confirmed that the project meets the requirements of the verification program, the project will be ready for verification.
6. The verification mark will be valid for **one year**. You will receive a link to your project's landing page at verify.ul.com, a Notice of Authorization to Apply the UL Verified Mark, and graphic files of your mark.
7. If desired, you will have the opportunity to order marketing materials such as plaques or window decals to help promote your achievement.

Required Documentation

All required documentation shall be submitted to UL Solutions in a digital format.

- ☐ Policies
  - Indoor Air Quality Management During Construction
  - Mold and Moisture Management During Construction
  - Pre-Occupancy Water Start-Up
  - Waste Management
- ☐ Attestation Forms

Policy Requirements

For any policies not already in place, UL Solutions has example policies that can be customized by the owner, developer, general contractor or other party having authority. UL Solutions will review and confirm the implementation of each policy. If a project is pursuing the Verification Mark in tandem with complementary rating systems such as LEED, BREEAM NC, WELL, or others, it is recommended that these policies align with all applicable requirements for the certifications being pursued.

Further guidance for the adoption of polices for the Verified Healthy Building for New Construction Mark:

- The **Indoor Air Quality Management During Construction** policy should meet or exceed guidance outlined in the IAQ Guidelines for Occupied Buildings Under Construction from the Sheet Metal and Air Conditioning Contractors National Association (SMACNA). ANSI/SMACNA 008-2008 (Chapter 3). Emphasis should be based on the on-site storage and protection of porous materials.

- The **Mold and Moisture Management During Construction** policy should follow practices outlined in the EPA Moisture Control Guidance for Building Design Construction and Maintenance with an emphasis on practices to prevent and address the accumulation of water in buildings prior to enclosure.

- In accordance with the local authority with jurisdiction, a **Pre-Occupancy Water Start Up** procedure should be completed. It should meet or exceed guidance in the American Water Works Association (AWWA) Flushing Guidance and Checklist.

- The **Waste Management** policy should ensure all parties are following all regulatory requirements for the disposal of non-hazardous and hazardous materials. Information on the sustainable management of construction and demolition materials can be found with the US Environmental Protection Agency.

Each policy should be comprehensive, including the following components (where applicable):

- Goals statement (what is covered and why)
- Responsible Party
- Scope of work (details)
- Quality Assurance Process (i.e. - maintenance logs are kept on record, etc.)
- Implementation Process for the Policy
- Documentation of staff training where necessary

Attestation Forms

A designated responsible person for the project shall sign the attestation form and initial next to each individual statement. The completed form shall be returned to UL Solutions as confirmation that the practices listed on the form were implemented as part of the construction project.