



## **REQUEST FOR DRI RECERTIFICATION BY CONTINUING EDUCATION UNITS**

DRI recertification may be accomplished through continuing education units or reexamination. To request recertification by CEU's, DRI's must complete and submit the below DRI Recertification by Continuing Education Application form to UL Knowledge Solutions prior to the certification period expiration date. Required documentation and recertification application fees must be included with this application. DRI's meeting the CEU requirement during their certification period are issued a new DRI Certificate (if applicable). This certification is valid for a three (3) year period and is subject to the rules and conditions of the UL Qualified Firestop Contractor Program.

The DRI shall achieve at least six (6) continuing education units (CEU's) for every three (3) years. One (1) CEU is equal to ten (10) contact hours of participation in organized industry-related continued education. CEU'S can also be earned by attending FCIA seminars or other industry-related seminars. A description of all of the options available to you is detailed below.

SEMINAR LENGTH	CONTACT HOURS	CEU
16 hour, 2 day seminar	13	1.6
12 hour 1.5 day seminar	10	1.4
8 hour 1 day seminar	6.5	0.8
4 hour .5 day seminar	3.5	0.4
1 hour seminar	1	0.1

Achievement of CEU's can be accomplished through educational programs offered by accredited colleges, universities, or other providers of adult education. All continuing education topics shall be relevant to the industry, such as life safety, loss prevention, building codes and other related topics and must be approved by the DRI's management and accepted at the discretion of UL. The entire six (6) CEU requirement may be obtained through continuing education programs.

DRI's may also receive CEU's for conducting presentations or holding instructional sessions at industry sponsored events. CEU's are awarded only for the first time a body of knowledge is presented. Additional presentations using the same or similar content are not eligible for CEU's. A maximum of two (2) CEU's may be obtained through instruction.

DRI's may be awarded CEU credit for a first-time on-the-job work experience. The work experience must be industry related and add to the DRI's body of knowledge of the Firestop industry. A maximum of one (1) CEU may be obtained through first time on-the-job work experience.

DRI's may also receive CEU credit by submitting ten (10) industry-related questions (true/false or multiple-choice formats) for possible use on the UL Qualified Firestop Contractor Examination. Questions must include citations (page, paragraph, etc.,) for the reference material from which the question was derived. A maximum of one (1) CEU may be obtained through examination question submittal.



**DRI RECERTIFICATION BY CONTINUING EDUCATION UNITS APPLICATION**

**Please complete all fields below:**

*The personal information provided in this application will NOT be shared with any 3<sup>rd</sup> parties.*

*NOTE: DO NOT SUBMIT THIS FORM IF YOU PLAN TO TAKE THE EXAMINATION FOR RECERTIFICATION. DRI's requesting recertification through reexamination must complete and submit the UL Qualified Firestop Contractor Examination Application.*

**Individual Information:**

<b>Name (first/last):</b>					
<b>Address:</b>					
<b>City:</b>		<b>State or Province:</b>		<b>Zip:</b>	
<b>Phone:</b>		<b>Email:</b>			
<b>Current Job Title:</b>					
<b>Current Certification Period</b>	<b>From:</b>		<b>to</b>		

**Company Information:**

<b>Contractor Name:</b>					
<b>Contractor Address:</b>					
<b>City:</b>		<b>State or Province:</b>		<b>Zip:</b>	
<b>Areas of Operation:</b>					
<b>Contact Name:</b>					
<b>Contact Job Title:</b>					
<b>Contact Phone:</b>		<b>Contact Email:</b>			
<b>Contact Fax:</b>					

**Please provide the applicable documentation requested below:**

**CONTINUING EDUCATION PROGRAMS**

**6 CEU maximum per certification period (60 contact hours).** Includes educational programs and courses, FCIA seminars, industry related seminars, and other industry related programs

- Please list programs below and provide a copy of the course certificate, attendance record, course description, marketing flyers, or any other information to confirm your attendance and to verify industry related content.

Program Name	Vendor/Provider	Date of Attendance	Location	Industry Related Contact Hours

**INSTRUCTION**

**2 CEU maximum per certification period (20 contact hours).** Preparation and delivery time are considered in the awarding of CEU's.

- Covers conducting presentations or instructional sessions at industry sponsored events
- Credit only provided for first time delivery of a subject
- Please provide a course outline, copy of the presentation, attendance records, or other documentation to verify delivery and industry content.

<b>Program Name:</b>			
<b>Program Description:</b>			
<b>Instruction Provided For:</b>		<b>Date of Instruction</b>	
<b>Location:</b>			
<b># Hours of Preparation</b>		<b># Hours of Instruction</b>	
<b>Program Name:</b>			
<b>Program Description:</b>			
<b>Instruction Provided For:</b>		<b>Date of Instruction</b>	
<b>Location:</b>			
<b># Hours of Preparation</b>		<b># Hours of Instruction</b>	

**ON-THE-JOB EXPERIENCE****1 CEU maximum per certification period (10 contact hours).**

- Credit for new or first time industry related work experience
- Please provide a description of the new work experience: (provide details to support new knowledge gained, how knowledge was applied, how experience is related to industry, benefits of work experience)

<b>Description of the new work experience:</b>	
<b>Date(s) of work experience:</b>	
<b>Number of hours required to learn task:</b>	
<b>Amount of time required to perform task:</b>	

**EXAMINATION QUESTIONS****1 CEU maximum per certification period**

- Must submit a minimum of 10 questions
- Questions in true/false or multiple-choice format
- Questions must be derived from approved resource materials (Qualified Contractor Program requirements, FCIA Manual of Practice, and the UL Fire Resistance Directories)
- Questions must include an indication of the correct answer and cite the page/paragraph of the resource used to develop the question
- Attach a separate sheet to this application with your questions

**PROFESSIONAL MEMBERSHIP****1 CEU maximum per certification period**

- Must be a recognized industry-related professional organization to receive credit

Name of Organization	Membership ID	Dates of Membership

**Recertification Results:**

Results of our review of your application and a new DRI Certificate (if applicable) will be mailed to you within 30 calendar days after receipt of this application. Please indicate where you would like to receive this information.

Personal Address     Company Address     Email Address: \_\_\_\_\_

**Permission Statement:**

The UL Qualified Firestop Contractor Program requires the qualified contractor to maintain a certified DRI on staff, pass annual quality inspections, and continue to meet other criteria as described in the program documents. As such, certain information regarding the DRI status must be shared with the contractor. Please indicate your authorization to release this information to the contractor contact listed on this application.

- I authorize release of DRI status information to the contractor listed.
- I DO NOT authorize release of this information. (Please note that failure to authorize release of DRI status information to the contractor will preclude contractor participation in the program.)

As part of the UL Qualified Firestop Contractor Program requirements, the DRI's **first and last name only** and company information is posted to UL websites and will be visible to the general public. Please indicate your authorization to post your name to the UL websites upon successful certification as the company DRI:

- I authorize posting of my name to the UL websites.
- I DO NOT authorize use of my name.

**Signature and Affirmation:**

I hereby attest that all information provided on this application is correct and complete and that I am eligible to apply for DRI recertification. I grant permission to UL Knowledge Solutions to make inquiries as necessary to verify the information included in this application for recertification. By signing and submitting this application, I also agree to be bound by the policies and procedures set forth in the UL Qualified Firestop Contractor Program Requirements document.

Signature

Date