## How to gain access to CertsView Training

- 1. Go to <u>www.ul.com/lms</u>
- 2. If you already have an account, click 'Login' in the upper left-hand corner of the page.
- 3. If you do not already have an account, click 'Login' and then click 'Sign Up' when prompted to enter your login credentials.

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	Hello Success in Learning Starts Here			Login below to see all your courses. Username Password Login Keep me logged in <u>Forrot Password?</u> OR Go In
	U) myUL® Portal Customer Lagn Here	Login Page	New User Cick here to create an account	Enrollment Key Erter an Exercision Key here
	<b>2023 Calendar</b> Click here for our public courses	Online Courses View our current online Courses	Frequently Asked Questions     Learn about us     Training Record Roky     Cancellation Policy     About Us	よ <b>いみ</b> Functional Safety Courses View the catalog

4. Once you have completed the login/sign up process and you are logged into your LMS account, click the magnifying glass icon to open the search bar.



## 5. Type 'CertsView' into the search bar



6. Select the appropriate course and add to cart.

SEARCH RESU	LTS	1	11
F Hide Refine Search	2 results for "certsview"		
	Name	Туре	Rating
Filter by:	Introduction to CertsView <sup>**</sup> Customer Training Course	Online Course	
Online Course	▶ Introduction to CertsView <sup>∞</sup> for Authorities Having Jurisdiction	Online Course	
Course Bundle			
Curriculum			
Lessons			
News			
Polls & Surveys			
FAQs			
ourse Rating:       ★ ★ ★ ★ & Up       ★ ★ ★ ★ & Up       ★ ★ ★ ★ & Up       ★ ★ ★ ★ & Up			

7. Complete the checkout process.

Please note: The CertsView Training course is free (\$0.00). You will not be charged any dollar amount to purchase this course.

8. Congratulations! You now have access to the CertsView training course and can view the course at any time in your LMS account.