



# Instructions for completing UL Form CS-ASD-BCS

## Central station burglar alarm request

Note: Do not request a certificate more than 30 days in advance of the certificate issue date.

**Protected property** -- The name of your alarm service subscriber and address of the building in which the system is installed.

**Alarm service company** -- The company responsible for providing the alarm service, installing and maintaining the alarm system under UL's certificate services program.

**Period of issuance** -- Issue date is the date that the UL certification is considered to be in force. Expiration date is the date on which the UL certification is considered to cease. These dates may range in length from one to five years, but may not exceed five years. Recording the original serial number when requesting a renewal or replacement will speed your request.

**Comments and clarification** -- Text that will appear on the certificate exactly as written in the space provided. This is used when there is additional information about the system that cannot be found elsewhere on the certificate.

**System description** -- Check all that apply. Type of system and extent of protection are described in UL 681, the Standard for Safety of Installation and Classification of Burglar and Holdup Alarm Systems.

**Area covered/location** -- Describe the area protected by the alarm system.

**Alarm sounding device location** -- Check the one that best describes the location.

**Remote monitoring** -- Responsibility for Central Station Burglar Alarm Service may not be divided between two separate companies. The entity responsible for installation and maintenance may be different than the entity doing the monitoring only if both are branches or offices of the same alarm company.

**UL Listed central station** -- Fill in the information about the central station location that does the actual monitoring.

**For extent 4 systems with NO investigator response** -- Investigator response is optional for extent 4 systems. If no investigator response is provided, check the box that indicates to whom the alarm signal is retransmitted.

**Alarm transmission method (primary)** -- Check the method that applies the primary means of alarm transmission.

**Alarm transmission method (secondary)** -- Check the method that applies to the secondary means of alarm transmission. Not all primary methods will require the use of a secondary method.

**UL Listed or Classified alarm transport company** -- If signals are transported by a company that listing or classification as an alarm and signal transport company, the certificate can be made to show that fact by completing the information in this area. Not that the certificate states that UL certification does not include the signal transmission path between the protected property and the monitoring station unless otherwise specified. This area provides the vehicle to make that specification.

**Line security employed** -- Check the one box that applies. Equipment manufactured in the future will be marked "no line security," "standard line security," or "encryption." Older equipment may be used as indicated on the alarm description form.

**Response time** -- Check one. Note that the permissible response times between no line security and line security systems are different.

**Investigator team** -- Check the box that applies.

**Control and transmitter units** -- Record the manufacturer's name and model numbers. The request must include this or it will be rejected and sent back to the alarm company.